

Resolutions

Creative training for creative people



- Adobe® Photoshop
- Adobe® InDesign
- Adobe® Acrobat
- Adobe® Illustrator
- Adobe® Dreamweaver
- Adobe® Flash
- Adobe® Flash Catalyst
- Adobe® FireWorks
- Adobe® Bridge
- QuarkXPress
- Creating HTML Emails
- Facebook
- Twitter
- Building Accessible Websites
- FileMaker Pro
- Apple Pages, Keynote, & Numbers '09
- Design for Non-Designers
- File Preparation & Preflight

Your #1 Source For Certified, Hands-on, Instructor-led Training for
Adobe, QuarkXPress, and FileMaker Pro in the Central PA Area!



717.697.2318 • www.resolutions-training.com



Table of Contents

	3	Social Media	<i>Facebook, Twitter</i>
	4-5	Desktop Publishing	<i>QuarkXPress, InDesign, Design Essentials, Adobe Bridge, Apple Pages, Apple Keynote, Apple Numbers</i>
	6	Design	<i>Photoshop, Illustrator</i>
	7-8	Web Development	<i>Dreamweaver, Flash, HTML Emails, Fireworks, Accessible Websites, Web Graphics</i>
	8-9	Other	<i>Acrobat, FileMaker Pro</i>
	10	Registration Form	
	11	Directions	

New Classes:

-  **Apple Pages '09** Page 4
-  **Apple Keynote '09** Page 4
-  **Apple Numbers '09**..... Page 4



Is there a course you need, but you don't see it listed?

- Microsoft Publisher
- Microsoft SharePoint
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- And Many More!

Mac or Windows Versions—Give us a call at
717-697-2318

One-on-One Training From Resolutions

Customized, Individualized, Hands-On, One-on-One training from Resolutions is ideal for anybody who is short on time, has specific questions or needs, or simply wants a quick refresher.

Our One-on-One training provides intensive, personalized, hands-on training taught by our knowledgeable, professional, and friendly Instructors, and can be scheduled for a date that works best with your schedule.

Call Us Today To Schedule Your Custom, One-on-One Training Session!

717-697-2318

Email Us At: training@resolutions-training.com

Early Registration Discount

10% OFF

Any Class In This Catalog
If Registered By January 13, 2012
(This discount is not valid with any other offer)

Early Registration Discount

15% OFF

Any 2 Classes (or 2 Students) In This Catalog
If Registered By January 13, 2012
(This discount is not valid with any other offer)

Facebook and Twitter have completely changed the face of marketing!

Having a professionally designed custom Facebook and Twitter business page is one sure fire way of standing out from your competition and maintaining that professional look and feel of your brand.

It doesn't matter whether your business is large or small, well established or unknown; there are always new opportunities that can be reached through the networking capabilities of Facebook and Twitter.



Facebook Fan Page Design

Dates	Times	Cost
Jan 3-4	9 AM - 4 PM	\$695
—	9 AM - 4 PM	\$695
March 1-2	9 AM - 4 PM	\$695
April 3-4	9 AM - 4 PM	\$695

Students will begin by learning Facebook features such as adding a Summary; managing Administrators; Custom URLs - how and when to get an easy to remember Facebook URL; Privacy settings - what's new, what you need to know; Insights - for tracking and measuring; Defining and adding Keywords to improve visibility in both Facebook and browsers; using the Publisher to post comments and updates; and working with the Wall. Students will then create a new iFrame Page; create a custom Landing Page; create a custom Profile Picture; create a Reveal to encourage viewers to click Like; Navigation Links and Applications; Mini-Navigation within Tab Design; add Multimedia: Video, Music & Slideshows; add a Newsletter/Email Opt-in Sign Up; the PhotoStrip; adding Links and Widgets; uploading to your Page; and other Applications tools. *Prerequisites: Students interested in this class must have a Facebook account, and would benefit having prior knowledge of Photoshop, creating Web Graphics, and Dreamweaver. This course is offered for both Mac & Windows.*

Facebook – Converting From FBML To iFrame

Dates	Times	Cost
Jan 11	9 AM - 4 PM	\$345
—	9 AM - 4 PM	\$345
March 14	9 AM - 4 PM	\$345
April 24	9 AM - 4 PM	\$345

In March 2011, Facebook severely deprecated FBML (Facebook Markup Language) which means you can no longer build Facebook Fan Pages or Apps using FBML! FBML has been replaced by the NEW Facebook iFrame Pages. The message is clear: time to switch to iFrame - the question is, are you ready? In this class, students will create a new iFrame Page; create a custom Landing Page; create a custom Profile Picture; create a Reveal to encourage viewers to click Like; Navigation Links and Applications; Mini-Navigation within Tab Design; add Multimedia: Video, Music & Slideshows; add a Newsletter/Email Opt-in Sign Up; the PhotoStrip; adding Links and Widgets; uploading to your Page; and other Applications tools. *Prerequisites: Students interested in this class must have a Facebook account, and would benefit having prior knowledge of Photoshop, creating Web Graphics, and Dreamweaver. This course is offered for both Mac & Windows.*

Twitter Background Design

Dates	Times	Cost
Jan 20	9 AM - 4 PM	\$345
—	9 AM - 4 PM	\$345
March 30	9 AM - 4 PM	\$345
April 30	9 AM - 4 PM	\$345

Like what you see when you log in to Twitter? For those who may prefer a more personalized look and feel when browsing the site, this class will teach you how to customize your Profile and Page Background. When you design your Profile page and add a custom Background, everything you see on Twitter will be set in the theme you have chosen. Not only are you making yourself unique to those viewing your profile, you are creating a customized experience for everyone on Twitter. *Prerequisites: Students interested in this class must have a Twitter account, and would benefit having prior knowledge of Photoshop and creating Web Graphics. This course is offered for both Mac & Windows.*



Apple Pages '09



Dates	Times	Cost
Jan 2	9 AM - 4 PM	\$245
Feb 13	9 AM - 4 PM	\$245
March 1	9 AM - 4 PM	\$245
April 9	9 AM - 4 PM	\$245

This course teaches many creative, time-saving features that will help both experienced and first-time users of Apple's word processing and page layout tool. Topics include: Working with images, shapes, and text boxes; Setting up auto-correction preferences; Integrating Pages seamlessly with the iWork suite; Formatting and inserting Tables into documents; Importing Charts from Numbers; and Adding audio and video features to documents. *Prerequisites: Students interested in this class would benefit having prior knowledge of Mac OS X.*

Apple Keynote '09



Dates	Times	Cost
Jan 4	9 AM - 4 PM	\$245
Feb 14	9 AM - 4 PM	\$245
March 9	9 AM - 4 PM	\$245
April 12	9 AM - 4 PM	\$245

This course will teach you how to deliver presentations with visually stunning transitions, 3D charts, video, audio and a host of other features. Keynote is rapidly becoming the presentation software of choice for people who want to make the maximum impact. Students will learn how to create dynamic presentations containing text, graphics, tables, charts, video and sound. *Prerequisites: Students interested in this class would benefit having prior knowledge of Mac OS X.*

Apple Numbers '09



Dates	Times	Cost
Jan 3	9 AM - 4 PM	\$245
Feb 28	9 AM - 4 PM	\$245
March 16	9 AM - 4 PM	\$245
April 10	9 AM - 4 PM	\$245

With Numbers '09, you will be able to create spreadsheets for personal or business use, easily bringing together a full feature set for Formulas, Tables and Charts with Apple's intuitive user interface. By the end of this course you will be fully confident in the use of Formulas, Charts, Tables, Templates and how to use this powerful spreadsheet application most effectively. *Prerequisites: Students interested in this class would benefit having prior knowledge of Mac OS X.*

QuarkXPress Introduction

Dates	Times	Cost
Call to Schedule	9 AM - 4 PM	2 Days—\$695

This course introduces QuarkXPress 8.0 and teaches how to create publications for Print. Students will learn: Create documents containing text and graphics; Link text across multiple pages; create automatic page elements (such as headers, footers, and page numbers); Import and format text and paragraphs using Paragraph and Character Style Sheets; Import Images; Wrap text around a text and graphic boxes; Tabs and Indents; work with Special Characters and Glyphs; Create and apply Process (CMYK) and Spot colors; Create and work with Tables; Create and work with Inline Graphics; Perform Search and Replace; and Prepare a document for hand-off to a commercial printer. *Prerequisites: Experience with a computer. This course is offered for both Mac & Windows.*

QuarkXPress Intermediate

Dates	Times	Cost
Call to Schedule	9 AM - 4 PM	2 Days—\$695

Build on existing skills and learn some of the more advanced features of QuarkXPress. Students will learn how to: Draw and edit Bézier lines and shapes; Import, create and edit Clipping Paths and Alpha Channels; Apply Transparency and automatic feathered Drop Shadows to pictures and text; import multilayered Photoshop® files, hide and show the layers in those files, and control the way in which the layers in an imported Photoshop file are combined using PSD Import; and how to export different versions of PDF files for different purposes (such as Web distribution and printing). *Prerequisites: QuarkXPress Intro (or equivalent knowledge). This course is offered for both Mac & Windows.*

QuarkXPress Advanced

Dates	Times	Cost
Call to Schedule	9 AM - 4 PM	2 Days—\$695

In this course, you'll learn how to combine several QuarkXPress projects into a Book, control page numbering and styles within that book, and synchronize book styles. You'll also learn how to create an automatic Table of Contents by defining and building a List, including Synchronizing the List throughout a Book. And finally, you'll learn how to set up an automatically generated Index - including defining punctuation for an index, tagging and editing index entries, creating a cross-reference, and building a formatted Index. *Prerequisites: QuarkXPress Intro and Intermediate (or equivalent knowledge). This course is offered for both Mac & Windows.*



Design for Non-Designers

Dates	Times	Cost
Jan 17	9 AM - 4 PM	\$345
Feb 3	9 AM - 4 PM	\$345
March 5	9 AM - 4 PM	\$345
April 13	9 AM - 4 PM	\$345

Need to think like a designer? This course gives you a primer on the basic elements of design. Students can expect to learn how to go inside the design process and evaluate designs using time-honored principles of design: contrast, repetition, alignment, and proximity, and develop the ability to critique design — identifying what's right and wrong, and how to fix it. Students will also learn how to develop an understanding of the purpose of design, the critical steps in the design process and how to apply principles for evaluating the effectiveness of type, images, colors, and layout in a design project. *Prerequisites: None. This course provides an effective conceptual grounding for anyone just starting out in design. This course is offered for both Mac & Windows.*

File Preparation & Preflight

Dates	Times	Cost
Jan 30	9 AM - 4 PM	\$345
Feb 27	9 AM - 4 PM	\$345
—	9 AM - 4 PM	\$345
April 30	9 AM - 4 PM	\$345

You may have a great design, but is it printable? Learn techniques to ensure accurate output from digital layout files, beginning with an exploration of the tasks and processes required to prepare, package and deliver digital content to a print provider. Included: Fonts, Colors, Graphics and Images, and getting the most out of page layout programs such as Adobe InDesign; Steps to create print-perfect PDF files; and how to "pre-flight" and prepare your job correctly for submission to a printer to make sure the printing process goes off without a hitch. *Prerequisites: Students interested in this class would benefit having prior knowledge of Adobe InDesign, Adobe Illustrator, and Adobe Photoshop. This course is offered for both Mac & Windows.*

Adobe Bridge

Dates	Times	Cost
Jan 27	9 AM - 4 PM	\$345
Feb 22	9 AM - 4 PM	\$345
March 6	9 AM - 4 PM	\$345
April 18	9 AM - 4 PM	\$345

This course is designed for graphic designers and others who are currently using any combination of InDesign, Photoshop and Illustrator. The course emphasizes how to use Bridge to manage photos and other digital files, as well as how to dramatically improve your workflow for projects that combine the use of InDesign, Photoshop and Illustrator. *Prerequisites: Students interested in this class would benefit having prior knowledge of Adobe applications. This course is offered for both Mac & Windows.*

Sign-Up For All 3 And Save!

Apple Pages, Keynote, & Numbers '09



(This discount is not valid with any other offer)

Migrating to InDesign

Dates	Times	Cost
Jan 4	9 AM - 4 PM	\$345
Feb 6	9 AM - 4 PM	\$345
March 7	9 AM - 4 PM	\$345
April 11	9 AM - 4 PM	\$345

Considering a move from QuarkXPress to Adobe InDesign? Curious what the main differences and similarities are and how they'll impact your workflow? Or maybe you've already made the jump, but you're having difficulty finding your favorite features within InDesign? This course has been designed to provide a seamless transition from QuarkXPress to InDesign and will help transfer your existing skills to the InDesign environment as well as providing a comprehensive, practical understanding of the wide range of features in InDesign.

Prerequisites: This course is for QuarkXPress users who need to start using Adobe InDesign. This course is offered for both Mac & Windows.

InDesign Introduction

Dates	Times	Cost
Jan 5-6	9 AM - 4 PM	\$695
Feb 7-8	9 AM - 4 PM	\$695
March 8-9	9 AM - 4 PM	\$695
April 2-3	9 AM - 4 PM	\$695

This course covers: Create documents containing text and graphics; Creating and linking text Frames; Link text across multiple pages; create automatic page elements (such as headers, footers, and page numbers) with Master Pages; Import and format text and paragraphs using Paragraph and Character Style Sheets; Import Images; Wrap text around text and graphic boxes; Tabs and Indents; Special Characters and Glyphs; Creating and applying Process and Spot colors, Tints, Gradients and Strokes; Preflighting and Packaging documents for handoff to commercial printers; and creating Acrobat PDF files for Print or Web. *Prerequisites: Experience with a computer. This course is offered for both Mac & Windows.*

InDesign Intermediate

Dates	Times	Cost
Jan 11-12	9 AM - 4 PM	\$695
Feb 9-10	9 AM - 4 PM	\$695
March 19-20	9 AM - 4 PM	\$695
April 4-5	9 AM - 4 PM	\$695

The course covers InDesign's enhanced tools and features and allows you to create complex and sophisticated documents that can be output to print, and includes: Advanced use of Styles—Overrides, Basing one Style on another, applying Styles in a sequence; and redefining Styles; working with Sections; Draw and edit Lines and Shapes; Import, create and edit Clipping Paths and Alpha Channels; InDesign's advanced Transparency options; streamlining repetitive tasks; Inline graphics and Anchored objects; Using the Library palette; and creating and formatting InDesign Tables and working with tables from external Spreadsheets.

Prerequisites: InDesign Introduction (or equivalent knowledge). This course is offered for both Mac & Windows.

InDesign Advanced

Dates	Times	Cost
Jan 13	9 AM - 4 PM	\$345
Feb 15	9 AM - 4 PM	\$345
March 21	9 AM - 4 PM	\$345
April 6	9 AM - 4 PM	\$345

In this course, students learn how to combine InDesign documents into a Book; Number pages, Chapters, and Paragraphs in a Book; Synchronize Styles, Variables, Master Pages, Lists, and Swatches You'll also learn how to create an automatic Table of Contents; how to set up an automatically generated Index - including defining Index Markers for an index, tagging and editing index entries, creating a cross-reference, and building a formatted Index; and outputting—for print, preflight, package, or export to PDF—selected booked documents or the entire Book.

Prerequisites: InDesign Introduction and Intermediate (or equivalent knowledge). This course is offered for both Mac & Windows.

InDesign Interactive

Dates	Times	Cost
Jan 16	9 AM - 4 PM	\$345
Feb 16	9 AM - 4 PM	\$345
March 12	9 AM - 4 PM	\$345
April 16	9 AM - 4 PM	\$345

Adobe InDesign CS5 enables those who are not Flash animators or web designers to create interactive content and animations for the web straight from within InDesign. This one day course is designed to enable existing InDesign users - who already use InDesign to create print documents - to create powerful interactive web content, including sound and video, without doing any coding. With InDesign CS5, true cross-media authoring has arrived, this course will enable you to make the most of it.

Prerequisites: Students interested in this class should be at least an intermediate-level user of InDesign to get the most out of the training. This course is offered for both Mac & Windows.

InDesign: Creating eBooks

Dates	Times	Cost
Jan 25	9 AM - 4 PM	\$345
Feb 17	9 AM - 4 PM	\$345
March 27	9 AM - 4 PM	\$345
April 17	9 AM - 4 PM	\$345

The eBook market is exploding, so it's now more important than ever to learn how to create eBooks. We'll show you how to create and export an InDesign document or book file as an eBook that can be read on a Computer, Smartphone, or dedicated eBook Reader. Along the way, you'll learn a ton of tips and tricks for properly setting up an InDesign document that can be successfully converted to an eBook.

Prerequisites: InDesign Introduction (or equivalent knowledge). This course is offered for both Mac & Windows.

“Your voucher program has proved to be a flexible, cost effective and workable solution which has enabled our creative teams to develop themselves, their departments and deliver more to our clients.”

Photoshop Introduction

Dates	Times	Cost
Jan 9-10	9 AM - 4 PM	\$695
Feb 1-2	9 AM - 4 PM	\$695
March 5-6	9 AM - 4 PM	\$695
April 9-10	9 AM - 4 PM	\$695

We designed this course for the student who has little or no experience using Photoshop, and who needs to learn the basic skills in order to begin to use this program effectively. Students will explore Photoshop's Tools and Interface; making Selections; working with Type; Layers; Fill Layers; Transforming; Resolution Issues; using Digital Images and Camera Raw, Painting / Blending Modes, Printing and Screen considerations; and managing assets using Adobe® Bridge.
Prerequisites: Experience with a computer. This course is offered for both Mac & Windows.

Photoshop Intermediate

Dates	Times	Cost
Jan 17-18	9 AM - 4 PM	\$695
Feb 6-7	9 AM - 4 PM	\$695
March 13-14	9 AM - 4 PM	\$695
April 12-13	9 AM - 4 PM	\$695

Go beyond the basics and explore the true power of Photoshop. This two day, in-depth class will focus on the following subjects: Editing: Auto-Align, Auto-Blend and Content-Aware Fill; Basic Retouching: using Clone Source, Healing and Patch Tools; using Alpha Channels; Layer Masks and Clipping Masks; Refine Edge/Mask; Vector Tools: working with the Pen Tool, Paths and Shape Layers; Creating and saving Swatches, Brushes, Gradients, and Patterns; and using powerful Layering and Filtering techniques.
Prerequisites: Photoshop Introduction (or equivalent knowledge). This course is offered for both Mac & Windows.

Photoshop Color Correction

Dates	Times	Cost
Jan 11	9 AM - 4 PM	\$345
Feb 3	9 AM - 4 PM	\$345
March 12	9 AM - 4 PM	\$345
April 11	9 AM - 4 PM	\$345

Learning how to choose the right correction technique is an essential part of mastering Photoshop. Several different tools are available, some more useful than others. Learn professional techniques for obtaining consistent, predictable, high quality images. Included: Using color management profiles to control the image display to match its intended output; Creating crisp Line Art images; Eliminating dust and scratches; Suppressing Moiré patterns; Correcting red eye defects; Apply color by the numbers using Levels and Curves; use Adjustment Layers to eliminate color casts and maximize contrast; techniques for improving Sharpness; Converting color images to Grayscale; create Duotones; adding Spot Colors to images; and creating Clipping Paths for adding transparency to images when used in other programs.
Prerequisites: Photoshop Introduction (or equivalent knowledge). This course is offered for both Mac & Windows.

Photoshop Advanced

Dates	Times	Cost
—	9 AM - 4 PM	\$695
Feb 21-22	9 AM - 4 PM	\$695
March 15-16	9 AM - 4 PM	\$695
April 16-17	9 AM - 4 PM	\$695

Our Advanced Photoshop course lets you build on your existing skills and explore some of the more advanced techniques available including: Actions and Droplets; Advanced Compositing and Blending techniques; Cloning & Content Aware Fill; Smart Objects, Smart Filters & Smart Layers; Perspective and Vanishing Point; Painting Effects; Warping techniques and Puppet Warp; using Liquefy; Advanced Filters including Displacement Maps, Lighting Effects and More. *Prerequisites: Photoshop Introduction and Photoshop Intermediate (or equivalent knowledge). This course is offered for both Mac & Windows.*

Photoshop Restoration and Retouching

Dates	Times	Cost
Jan 23-24	9 AM - 4 PM	\$695
Feb 27-28	9 AM - 4 PM	\$695
March 28-29	9 AM - 4 PM	\$695
April 18-19	9 AM - 4 PM	\$695

This class is designed for students that want to know how to restore old photos and/or retouch new ones! Students will begin by learning about basic concepts, such as proper tonal and color adjustment, selections, and masking—then proceed to master Photoshop's retouching tools, like the Healing Brush, Patch Tool, and Clone Stamp. After building a solid foundation, students will learn how these tools and techniques come together to solve a wide range of restoration and retouching problems including: Assessing the damage to a photo and repair tears, stains, and missing pieces; Work effectively with black-and-white images; Retouch portraits to eliminate braces, blemishes, wrinkled clothing, and even remove glares on eyeglasses.
Prerequisites: Photoshop Introduction and Photoshop Intermediate (or equivalent knowledge). This course is offered for both Mac & Windows.

Illustrator Introduction

Dates	Times	Cost
Jan 12-13	9 AM - 4 PM	\$695
Feb 13-14	9 AM - 4 PM	\$695
March 15-16	9 AM - 4 PM	\$695
April 4-5	9 AM - 4 PM	\$695

This course has been designed to enable anyone new to Illustrator to produce professional graphics, logos, designs and illustrations. Students will learn Illustrator's sophisticated drawing and text controls, including: Creating complex Shapes; creating and using Brushes, Colors and Gradients; adding Paragraph, Area Type, and Type on a Path; adding Masks, Transparency and Drop Shadows; and correctly preparing your artwork for print.
Prerequisites: Experience with a computer. This course is offered for both Mac & Windows.

Illustrator Advanced

Dates	Times	Cost
Jan 23-24	9 AM - 4 PM	\$695
Feb 23-24	9 AM - 4 PM	\$695
March 26-27	9 AM - 4 PM	\$695
—	9 AM - 4 PM	\$695

This course covers Illustrator's advanced features including creative text effects, advanced Drawing and Path editing including Perspective drawing; working with Live Trace; Compound Paths; create Symbols, Styles, Patterns and Brushes; working with the Gradient Mesh; creating Blends; Envelope distortions and Warps; Layering and Masking techniques; and combining Illustrator with other Adobe Applications
Prerequisites: Illustrator Introduction (or equivalent knowledge). This course is offered for both Mac & Windows.

Illustrator: Graphs & Charts

Dates	Times	Cost
—	9 AM - 4 PM	\$345
Feb 8	9 AM - 4 PM	\$345
March 30	9 AM - 4 PM	\$345
April 9	9 AM - 4 PM	\$345

Every now and then you may come into the situation that you have to present statistical data. Why settle for dull data when you can use Adobe Illustrator to make graphs and charts so visually appealing that they practically jump off the page? This course will teach you how to create visually appealing charts and graphs using the tools and techniques available in Adobe Illustrator.
Prerequisites: Illustrator Introduction (or equivalent knowledge). This course is offered for both Mac & Windows.

“The instructors know their business and you can't beat hands on training.”

Photoshop Web Graphics

Dates	Times	Cost
Jan 27	9 AM - 4 PM	\$345
Feb 20	9 AM - 4 PM	\$345
March 2	9 AM - 4 PM	\$345
April 20	9 AM - 4 PM	\$345

This is a course designed for those who already have a working knowledge of Photoshop, but need to use the world's favorite imaging software to create web-ready artwork. Students will learn the most efficient ways to optimize images so that they maintain quality and download quickly in a browser, the why and the how of image slicing, and practical techniques for designing web page layouts, page backgrounds, navigation bars, and buttons in Photoshop.

Prerequisites: Students interested in this class would benefit having prior knowledge of Photoshop and web terminology. This course is offered for both Mac & Windows.

Illustrator Web Graphics

Dates	Times	Cost
Jan 16	9 AM - 4 PM	\$345
Feb 17	9 AM - 4 PM	\$345
March 22	9 AM - 4 PM	\$345
April 6	9 AM - 4 PM	\$345

Learn how to take advantage of Adobe Illustrator to create pixel-perfect web graphics and interactive Flash content. This course teaches the pros and cons of pixel and vector-based web graphics; demonstrates efficient workflows; the creative options available in Illustrator; design techniques, such as creating typography that works well on screen; using multiple artboards; bringing art into Dreamweaver; and making Flash animations. *Prerequisites: Students interested in this class would benefit having prior knowledge of Illustrator and web terminology. This course is offered for both Mac & Windows.*

Fireworks Web Graphics

Dates	Times	Cost
Jan 24	9 AM - 4 PM	\$345
Feb 29	9 AM - 4 PM	\$345
March 26	9 AM - 4 PM	\$345
April 10	9 AM - 4 PM	\$345

This course covers how to create and edit graphics with both vector and bitmap images, work with layers, build buttons, add rollovers, prototype a web design, export web graphics and explore the export options for Flash Catalyst. This course is ideal for anyone new to Fireworks who needs to be able to create professional web graphics. *Prerequisites: Students interested in this class would benefit having prior knowledge of web terminology. This course is offered for both Mac & Windows.*

Creating HTML Emails

Dates	Times	Cost
Jan 3	9 AM - 4 PM	\$345
Feb 15	9 AM - 4 PM	\$345
March 23	9 AM - 4 PM	\$345
April 23	9 AM - 4 PM	\$345

Email newsletters and HTML emails are a fantastic way to communicate with your clients, offering a low cost and high-yield method of marketing. However, the art of creating both visually attractive and successful HTML emails requires specialized knowledge. Students will learn the pro's and cons of various technologies and approaches, creation of the HTML email, distributing HTML emails effectively, and various methods by which you can use email marketing to advertise your company's products and services effectively and achieve successful campaigns. *Prerequisites: Students interested in this class would benefit having prior knowledge of HTML, Dreamweaver, and Photoshop. This course is offered for both Mac & Windows.*

Building A Website with Photoshop

Dates	Times	Cost
Jan 25-26	9 AM - 4 PM	\$695
Feb 23-24	9 AM - 4 PM	\$695
March 19-20	9 AM - 4 PM	\$695
April 25-26	9 AM - 4 PM	\$695

This course takes students through the steps of creating and converting a Photoshop layout into a CSS based website using Dreamweaver. Included is: Presets and Browser Templates; Guides & Fill Layers; Shapes in a Web Layout; Text for Web; Defining a Website in Dreamweaver; Redefining HTML tags; Adding Backgrounds and Headers; Modifying CSS for Menu and Content Areas; Creating a Dreamweaver Template - Editable Regions, and Extensions; Adding Rollover Images in Dreamweaver; Photoshop Smart Objects in Dreamweaver; and Widgets. *Prerequisites: Students interested in this class would benefit having prior knowledge of Dreamweaver and Photoshop. This course is offered for both Mac & Windows.*

Building Accessible Websites

Dates	Times	Cost
Jan 30-31	9 AM - 4 PM	\$695
—	9 AM - 4 PM	\$695
March 28-29	9 AM - 4 PM	\$695
—	9 AM - 4 PM	\$695

In this course, students will learn how to create websites that meet the Section 508 standards for website accessibility. This class is designed for web designers - the people who will be responsible for creating accessible pages. Included is: What it means to make a site "accessible"; creating Alt-text tags for images; creating accessible Navigation; making Image Maps accessible; accessible alternatives to Audio and Multimedia; creating accessible Forms and Tables; and Testing web pages for accessibility. *Prerequisites: Students interested in this class should have advanced-level knowledge of HTML and an intermediate-level knowledge of CSS. This course is offered for both Mac & Windows.*

Dreamweaver Introduction

Dates	Times	Cost
Jan 5-6	9 AM - 4 PM	\$695
Feb 1-2	9 AM - 4 PM	\$695
March 12-13	9 AM - 4 PM	\$695
April 19-20	9 AM - 4 PM	\$695

Learn how to use Adobe Dreamweaver CS5 to produce attractive, well laid-out web sites. This course has been specifically designed to enable you to master the essentials of Dreamweaver quickly and easily. You will cover creating, editing, publishing and updating a website as well as adding elements to existing sites and important site management issues.

Prerequisites: Students interested in this class would benefit having prior knowledge of web terminology. This course is offered for both Mac & Windows.

Dreamweaver Intermediate

Dates	Times	Cost
Jan 9-10	9 AM - 4 PM	\$695
Feb 20-21	9 AM - 4 PM	\$695
March 14-15	9 AM - 4 PM	\$695
April 24-25	9 AM - 4 PM	\$695

This course is designed for students who want to create complex Web sites efficiently: Create Rollovers and Navigation bars; Use Libraries to manage repeating site elements; Define Keyword, Description, and other Meta tags in order to make your site visible to search engines; Create CSS Styles to streamline text formatting within a page; create External Style Sheets to allow formatting information to be used throughout a site; Create and manage Layers; Use the History panel to simplify repetitive tasks; Target page content to specific browsers and versions; and adding a Form and FormMail Script to your site.

Prerequisites: Dreamweaver Introduction (or equivalent knowledge). This course is offered for both Mac & Windows.

Dreamweaver Advanced

Dates	Times	Cost
Jan 12-13	9 AM - 4 PM	\$695
Feb 22-23	9 AM - 4 PM	\$695
March 22-23	9 AM - 4 PM	\$695
April 26-27	9 AM - 4 PM	\$695

This course takes students through the steps of creating advanced websites. Included is: Advanced CSS techniques; CSS Rollovers; CSS Media Types - Print vs Screen Media; Making a Print version of a Page; IE Conditional Comments; Custom Link and Hover Styles; Floats; Dreamweaver Behaviors Building Dynamic Pages with Spry; Spry Forms; XML Interactivity; Smart Objects; and working with FireWorks, Photoshop and Bridge.

Prerequisites: Dreamweaver Introduction & Intermediate (or equivalent knowledge). This course is offered for both Mac & Windows.

Flash Introduction

Dates	Times	Cost
Jan 2-3	9 AM - 4 PM	\$695
Feb 9-10	9 AM - 4 PM	\$695
March 1-2	9 AM - 4 PM	\$695
April 2-3	9 AM - 4 PM	\$695

Master the basic skills you need to get up-and-running with Adobe Flash. In this course you will learn how to produce creative animations with Flash's drawing tools which help bring graphics to life through motion and shape tweens while incorporating images, video and audio. Learn to optimise and publish your content for delivery on the Web and how to quickly produce high quality animations.

Prerequisites: Familiarity with web terminology. This course is offered for both Mac & Windows.

Flash Intermediate

Dates	Times	Cost
Jan 16-17	9 AM - 4 PM	\$695
Feb 13-14	9 AM - 4 PM	\$695
March 7-8	9 AM - 4 PM	\$695
April 16-17	9 AM - 4 PM	\$695

Building on basic Flash knowledge, this class will extend the capabilities of each student with a greater understanding of programming techniques and their connection to the visual elements of the Flash authoring program. The course begins by introducing core concepts including Instance Names, Variables, Functions, Properties, and Methods; then proceeds through Conditions, Loops, Event Handling, and Animating with ActionScript.

Prerequisites: Flash Introduction (or equivalent knowledge). This course is offered for both Mac & Windows.

Flash Advanced

Dates	Times	Cost
Jan 26-27	9 AM - 4 PM	\$695
Feb 27-28	9 AM - 4 PM	\$695
March 19-20	9 AM - 4 PM	\$695
April 23-24	9 AM - 4 PM	\$695

This two day course is designed to enable you to design and produce more sophisticated, responsive and dynamic Flash content and includes: Advanced animation and interaction concepts; Advanced sound applications; Integrating video with Flash; Work with Components using Actionscript; and Test and Publish a Flash movie configured to enable quick and easy downloads.

Prerequisites: Flash Introduction and Flash Intermediate (or equivalent knowledge). This course is offered for both Mac & Windows.

“All I can say is “WOW!”, what a fantastic class and what a fantastic experience!”

Flash: Creating Web Banners

Dates	Times	Cost
Jan 30	9 AM - 4 PM	\$345
Feb 8	9 AM - 4 PM	\$345
March 21	9 AM - 4 PM	\$345
April 27	9 AM - 4 PM	\$345

Need to learn Flash to create web banner ads or small animations for your web site? In this course, students will learn how to prepare images and import into Flash to generate their own Flash web banners.

Prerequisites: Students interested in this class would benefit having prior knowledge of Adobe Flash, Adobe Illustrator and Adobe Photoshop. This course is offered for both Mac & Windows.

Flash Catalyst Introduction

Dates	Times	Cost
Jan 25-26	9 AM - 4 PM	\$695
Feb 16-17	9 AM - 4 PM	\$695
March 26-27	9 AM - 4 PM	\$695
April 11-12	9 AM - 4 PM	\$695

Flash Catalyst is a new design tool for graphic and web designers that allows users to create and publish interactive Flash content without writing any code. Students will learn how to create fully functioning professional web pages and user interfaces, interactive advertisements, product guides, design portfolios and more using your existing Photoshop or Illustrator files.

Prerequisites: Students interested in this class would benefit having prior knowledge of Adobe Illustrator and Adobe Photoshop. This course is offered for both Mac & Windows.

Acrobat Introduction

Dates	Times	Cost
Jan 12	9 AM - 4 PM	\$245
Feb 1	9 AM - 4 PM	\$245
March 13	9 AM - 4 PM	\$245
April 18	9 AM - 4 PM	\$245

Learn the skills you need to work with Adobe Acrobat. Course topics include: Acrobat's Tools, Toolbars, and Task buttons; Navigation controls; converting files to PDF; using Acrobat Distiller; creating PDF files from Web pages; Organize PDF Documents into a Collection; Bookmarks, Links, and Articles; adding Headers and Footers; Watermarks and Page Backgrounds; Modifying and Editing PDFs; and adding Document Security. *Prerequisites: Experience with a computer & the Internet. Adobe Acrobat 9 Professional will be used in this course. This course is offered for both Mac & Windows.*

Acrobat Advanced

Dates	Times	Cost
Jan 13	9 AM - 4 PM	\$245
Feb 2	9 AM - 4 PM	\$245
March 23	9 AM - 4 PM	\$245
April 20	9 AM - 4 PM	\$245

Learn how to use Acrobat 9 Professional to become more productive with Acrobat's advanced editing tools and techniques; Incorporate multimedia such as Sound, Video and Flash animations; apply Interactivity to PDFs with Buttons, Links, and Actions; Create Searchable Indexes & Table of Contents; Extract text and images from PDFs; and Using the PDF Optimizer. *Prerequisites: Acrobat Introduction (or equivalent knowledge). Adobe Acrobat 9 Professional will be used in this course. This course is offered for both Mac & Windows.*

Acrobat Form Design

Dates	Times	Cost
Jan 18	9 AM - 4 PM	\$345
Feb 3	9 AM - 4 PM	\$345
March 9	9 AM - 4 PM	\$345
April 19	9 AM - 4 PM	\$345

This course is intended for students who need to create user-friendly, interactive Forms for use on the Web or intranet. Includes: Creating forms for distribution by e-mail or on the web from scanned paper, PDF documents, Word documents, or Excel spreadsheets; Starting a form with the Form wizard; Detecting form fields from a PDF; Creating and editing form fields manually; Performing simple field calculations; Copying fields; Adding JavaScript to a field; Showing and hiding fields; Creating a Submit Form button; Setting Tab order; Distributing Forms and Tracking Form data; and Enabling usage rights in Reader.

Prerequisites: Acrobat Introduction (or equivalent knowledge). Adobe Acrobat 9 Professional will be used in this course. Form creation is not supported in Adobe Acrobat Standard. This course is offered for both Mac & Windows.

Acrobat: Creating Accessible PDF's

Dates	Times	Cost
Jan 23	9 AM - 4 PM	\$345
Feb 29	9 AM - 4 PM	\$345
March 30	9 AM - 4 PM	\$345
April 23	9 AM - 4 PM	\$345

Check, adjust, and validate documents to ensure accessibility for people with disabilities that meet with 508 standards in this one-day Acrobat Professional Training. Learn the foundations of creating and converting PDF documents using Acrobat's built-in tools. Create an Accessibility Workflow to ensure that your documents are properly tagged and validated. Correct reading order and properly add links, bookmarks and other features essential in working with 508 accessibility standards for people with disabilities. *Prerequisites: Students interested in this class would benefit having prior knowledge of Adobe Acrobat 9 Professional. This course is offered for both Mac & Windows.*

Acrobat: Creating A PDF Portfolio

Dates	Times	Cost
Jan 31	9 AM - 4 PM	\$345
Feb 20	9 AM - 4 PM	\$345
—	9 AM - 4 PM	\$345
April 30	9 AM - 4 PM	\$345

Acrobat's PDF Portfolio is a unique and exciting type of file that allows you to share and distribute ANY type of file – not just PDFs – including Images, Movies, Audio and Video. Learn how you can offer portfolios electronically, sharing work with peers, colleagues, potential employers—anyone in the world—easily and quickly. In this course students will learn how to plan a PDF Portfolio; how to navigate the Acrobat interface and workspace; how to prepare files for inclusion; how to create and add content; how to personalize an e-portfolio; and finally how to publish a PDF Portfolio. *Prerequisites: Acrobat Introduction (or equivalent knowledge). Adobe Acrobat 9 Professional will be used in this course. This course is offered for both Mac & Windows.*

Whether you're a new or experienced user, we have a class that can teach you how to get the most out of FileMaker Pro!

Resolutions specializes in providing high-quality Introductory through Advanced level FileMaker Pro training. Each class is designed to offer a rich learning experience for every student, taught hands-on by an expert instructor who is an experienced database developer.

FileMaker Pro Introduction

Dates	Times	Cost
Jan 2-3	9 AM - 4 PM	\$695
Feb 7-8	9 AM - 4 PM	\$695
March 5-6	9 AM - 4 PM	\$695
April 5-6	9 AM - 4 PM	\$695

This class is ideal for those who have been using FileMaker Pro without training or have never used FileMaker Pro before who want to acquire a solid foundation for creating FileMaker Database Solutions. Students will learn: Best practices for developing database solutions; Working with Data; Finding and Sorting Records; Printing and Previewing Data; Save data as a PDF; send to Excel; Importing/Exporting Data; creating a Data Merge; Define Layouts and Layout Objects; Defining Fields and setting Auto-entry, Validation, and Storage/Indexing options; Tables; Container fields; Web Viewer Objects; Tab Control Objects; creating Relationships—Complex, Self-Relational and Filtering; and creating simple Scripts and Buttons. *Prerequisites: Experience with a computer and basic word processing skills. This course is offered for both Mac & Windows and covers version 11.*

FileMaker Pro Intermediate

Dates	Times	Cost
Jan 4-5	9 AM - 4 PM	\$695
Feb 9-10	9 AM - 4 PM	\$695
March 7-8	9 AM - 4 PM	\$695
April 12-13	9 AM - 4 PM	\$695

This course is designed for individuals who have used FileMaker Pro to create simple databases and now want to develop more sophisticated solutions. Students will learn basic to moderately complex Scripts, Calculations, and Functions. By the end of the course, students will: learn and use common Calculation Functions and Custom Functions; Scripts to automate tasks; using the Script Debugger and Data Viewer to troubleshoot Scripts; add Error Trapping Routines to Scripts; Script Parameters, Script Results, and Script Variables; Looping Scripts; advanced Reporting features; creating and using Portals; and adding Security Access features to a database. *Prerequisites: FileMaker Pro Introduction (or equivalent knowledge). This course is offered for both Mac & Windows and covers version 11.*

FileMaker Pro Advanced

Dates	Times	Cost
Jan 30-31	9 AM - 4 PM	\$695
Feb 15-16	9 AM - 4 PM	\$695
March 21-22	9 AM - 4 PM	\$695
April 26-27	9 AM - 4 PM	\$695

Students will learn more Advanced level techniques, Scripts and Calculations of moderate to advanced complexity and the powerful reporting capabilities of FileMaker Pro. Included: Creating Relational Value Lists; Filtered Portals—using data-driven, ranged, free text, and exploded multi-key filters; Portal Row highlighting; Preview Pane relationship and Objects; Dynamic Portal sorting; Calculated Column and Tab Control techniques; Storing User Preferences; Custom Menus and Menu terminology; and FileMaker Pro Instant Web Publishing (IWP)—Designing for Instant Web Publishing, Scripting for Instant Web Publishing; and Creating an IWP Home Page. *Prerequisites: Since this course explores fairly complex Scripting and Calculation functions, we strongly recommend that individuals complete the FileMaker Pro Introduction and Intermediate courses prior to taking this class, or have equivalent development experience. This course is offered for both Mac & Windows and covers version 11.*

Registration Form

Personal Information

Name _____

Title _____

Additional Student Names _____

Address _____

City _____ State _____ ZIP _____

Telephone (work) and Extension _____ Fax number _____

Telephone (after hours) (required) _____ E-mail address (required) _____

Check here if you have special needs. Please specify:

Payment Information (select option A or B):

- A Check enclosed (made payable to Resolutions Training & Consulting)
(Please make sure to add the student(s) names to your check.)
- B Pay By Credit Card—Resolutions currently accepts Visa, Discover, MasterCard, and American Express payments.

Please call us to make your payment. Once we receive payment, we will send email confirmation that you are registered for the class(es).

Students will receive a registration verification by email.

Company name _____ Date _____

Billing Address _____

City _____ State _____ ZIP _____

Please let us know how you heard of us:

Register by Fax, Mail, Phone, or Online

Fax your completed form or purchase order to 717-506-3130.

Mail your completed registration form with your check to:

Resolutions Training & Consulting
Business Office: 6313 Chesterfield Lane
Mechanicsburg, PA 17050-2821

(Please make sure to include the student(s) names to your check.)

Phone in your registration to 717-697-2318 weekdays between 10:00 AM and 4:30 PM eastern time. Our staff may be out of the office when you call. Please leave a voicemail message, and we will contact you as soon as possible.

Online Registration is available by going to our website at:
www.resolutions-training.com/registrations.html

In order to reserve your seat, we must receive a completed registration plus payment. Resolutions reserves the right not to guarantee your seat until payment has been completed. Registration and payment are due 7 days in advance of the Class Date.

INCLEMENT WEATHER—

Resolutions recognizes that many people have difficulties traveling to work when it snows or other inclement weather occurs. During the Winter months, students are responsible to check the status of their class by going to: www.resolutions-training.com/weather.html

If we do reschedule a class due to the weather, we will reschedule you for the next available dates for the class.

Cancellations, Transfers, and Substitutions

All cancellations must be in writing.
 E-mail us at training@resolutions-training.com

15+ Business Days—You may cancel a class and will receive a refund (less a \$150.⁰⁰ administrative fee) as long as the request is received fifteen (15) or more business days prior to the class date.

Within 15 Business Days—Cancellations made within 15 business days of the scheduled class date are not refundable.

Non-Attendance—Any registered student not in attendance on the day of the class will be charged in full. Note: *Students may send replacements to a class at no additional cost any time prior to the start of the class.*

Transfers—You may transfer to another class without charge as long as the request is made ten (10) business days prior to the class date. If you transfer within ten (10) business days of the class date, you will be subject to a \$75.⁰⁰ transfer fee.

Insufficient Enrollment—Resolutions reserves the right to cancel any class if there is not a sufficient number of students. In the event that we do cancel a class, we will attempt to notify you by email as soon as possible. If we do cancel a class, we will reschedule you for the next available dates for the class. If the rescheduled class dates are not convenient, you will be issued a credit which can be applied towards taking the class at a later date, or towards a different class of equal value. (*credits must be used within 6 months of issue date) (Resolutions is not liable for any expenses you may incur, including travel arrangements.)

Class Status—Students Are Responsible To Verify The Status Of Their Class.

If you do not receive an email from Resolutions regarding your upcoming class within three (3) business days of your starting class date, please contact us immediately at 717-697-2318 (weekdays between 9:00 AM and 4:30 PM Eastern time.) Our staff may be out of the office when you call. Please leave a voicemail message and we will contact you asap.

PLEASE NOTE: Resolutions is not liable for any expenses you may incur, including travel arrangements. No refunds will be made if you show up for a class without first verifying the class status. Instead, we will reschedule you for the next available class dates at no additional charge. If the rescheduled class dates are not convenient, you will be issued a credit* which can be applied towards taking the class at a later date, or towards a different class of equal value.

(*credits must be used within 6 months of issue date)

Course Title	Platform		Start Date	Tuition
	PC	MAC		

Please contact us if you do not receive a "Class Reminder" email as your class date approaches (typically sent 3-5 days prior to a class date)

TOTAL

On-Site Training

TRAINING WITHOUT LEAVING THE OFFICE

Resolutions' On-Site training delivers our expert trainers right to your door.

QUALITY TRAINING

Each On-Site class provides the same high quality training we offer in our open-enrollment classes, and if you prefer, we can customize the content to fit your needs.

Why not schedule Resolutions Training & Consulting to come at a time that is convenient for your group.

CONTACT US TODAY!

Call to arrange for cost-effective, convenient, on-site training.

E-mail us at
training@resolutions-training.com
or call us at:

717-697-2318



Resolutions Training Center

(Located in the PNC Bank Building)

**4242 Carlisle Pike, Suite 150
Camp Hill, PA 17011**

Please Note: All Students must park in the Rear Parking Garage, located behind the building. **Please Do not park in any other area, or your vehicle may be towed!** Parking is free for all Resolutions Training students.

Parking Directions: If you are facing the front of the building, bear right and drive around towards the rear of the building. There will be a side access road on the right with a small sign directing you to the parking garage.

Building Entry: Students may enter the building at the building's rear entrance. Upon entering, and before leaving, please make sure to sign in/out at the Security desk. Ask for directions to the Resolutions Training Lab, Suite 150.

From Chambersburg Area:

Travel PA Turnpike West to Exit 17.

Bear to the left after exiting the toll booth and take Route 11/15 North towards Harrisburg/Camp Hill.

At the third traffic light (Friendly's Restaurant is to the right, Sunoco gas station to the left) make a left onto Market Street/Carlisle Pike.

Continue on Market St./Carlisle Pike for about 1 mile.

After the second traffic light, you will see the PNC Bank building, a large brick building, on the right.

Resolutions is located on the first floor of the PNC Bank building, Suite 150.

From Lancaster Area:

Travel Route 283 West to Route 83 South.

From Route 83 South, take 581, then onto Route 15N towards Camp Hill.

At the third traffic light on Route 15 N., (Friendly's Restaurant is to the right, a gas station to the left), make a left turn onto Market Street/Carlisle Pike.

Continue on Market St./Carlisle Pike for about 1 mile.

After the second traffic light, you will see the PNC Bank building, a large brick building, on the right.

Resolutions is located on the first floor of the PNC Bank building, Suite 150.

From Allentown Area:

Take Route 81 South to Exit 19 (581 East towards Camp Hill and Gettysburg).

From Route 581, take Exit 3 (Carlisle Pike).

At the traffic light at the end of the exit ramp, make a sharp left onto Carlisle Pike and go under the overpass.

After the 4th traffic light, you will see the PNC Bank building, a large brick building, on the left side.

Resolutions is located on the first floor of the PNC Bank building, Suite 151.

Directions from the Harrisburg Airport:

Travel Route 283, follow the signs to Harrisburg.

Bear left on Route 283 North to 83 South.

Cross the bridge over Susquehanna River.

Travel Route 83 South (which turns into Route 581) to Exit 4, Mechanicsburg/Route 641.

At the bottom of the exit ramp, make a left turn onto Central.

At the first traffic light on Central, make a left turn onto Carlisle Pike/Market Street.

The PNC Bank Building, a large brick building, will be on your right.

Resolutions is located on the first floor of the PNC Bank building, Suite 150.